Oracle EBS 12.2 Upgrade

IACS Financials

USER MANUAL

Receipts

DOCUMENT RELEASE NOTICE	
USER MANUAL DOCUMENT **DRAFT RELEASE V1.0** **DATE OF RELEASE:**	
Author(s): Sidharta Mukherjee	Date: 07 July,2015
Reviewer(s): Avijit Banerjee	Date: 08 July,2015

<table>
<tr><th colspan="4">REVISION HISTORY</th></tr>
<tr><td colspan="2">Document No:</td><td colspan="2">Document Title:</td></tr>
<tr><td>Release No.</td><td>Release Date</td><td>Change Details</td><td>Reviewed by</td></tr>
<tr><td>1.0</td><td>05/04/24</td><td>Initial Version</td><td>Akash Kundu</td></tr>
<tr><td>1.1</td><td></td><td></td><td></td></tr>
</table>

1 Introduction

1.1 Document Structure

This document describes step by step procedure to be followed for Receipt creation process of IACS in Oracle Applications. The document is organized in the following manner:

Section 1 covers the document structure along with key business processes of Receipt Creation

Section 2 covers the details of key business process flows in Oracle.

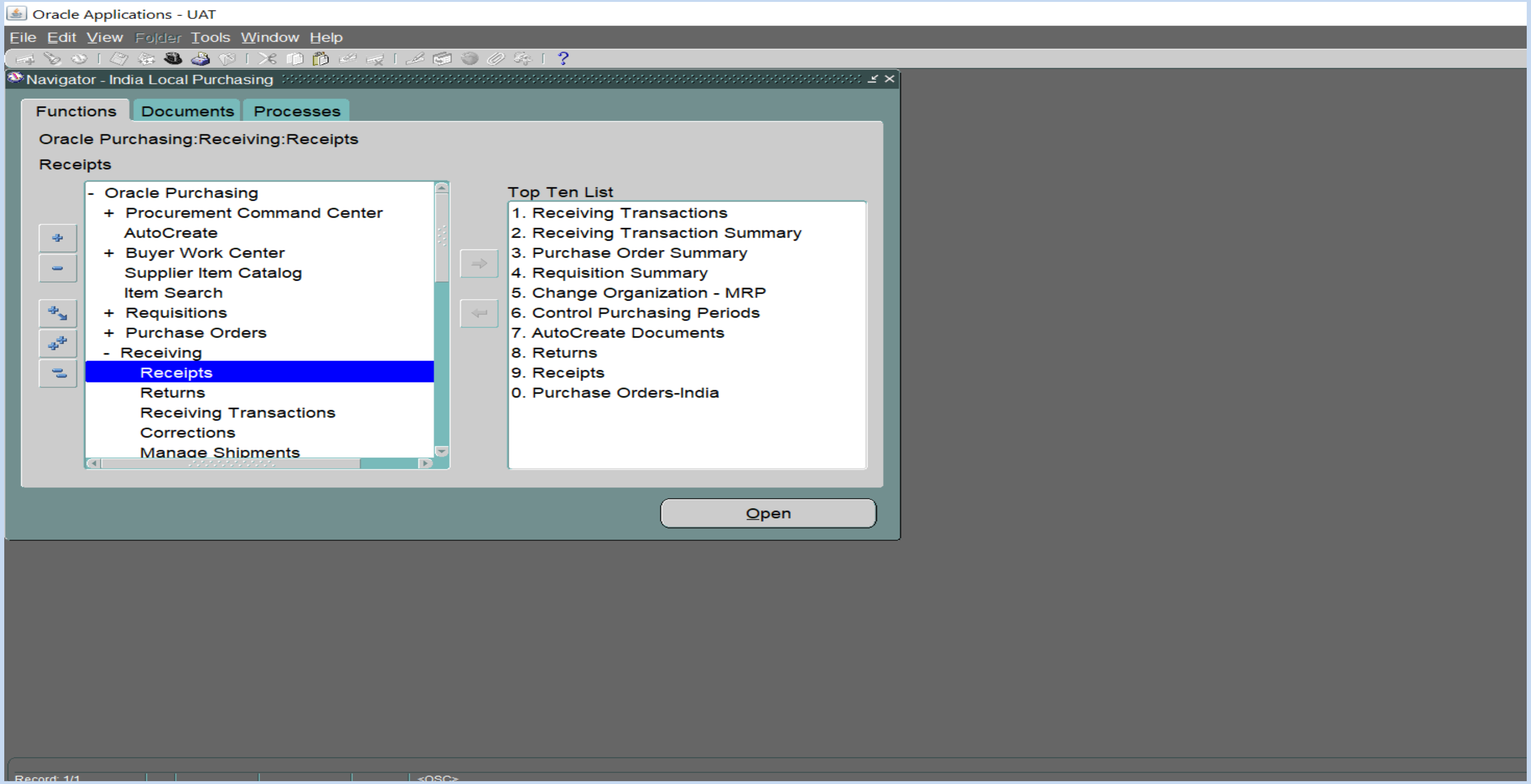
1.2 Key Business Processes

SL.	BUSINESS SCENARIOS	DESCRIPTION
1	Receipt Creation Process	
1.1	Goods Receipt Note	Create of GRN in Purchasing Module
1.2	Inspection	Inspection of Goods—Either accept or reject the material
1.3	Delivery	Accepted goods will be delivered in the premises
1.4	Return To Vendor	Rejected goods to be returned to the vendor
1.5	Transaction Summary	Viewing the receiving transactions summary

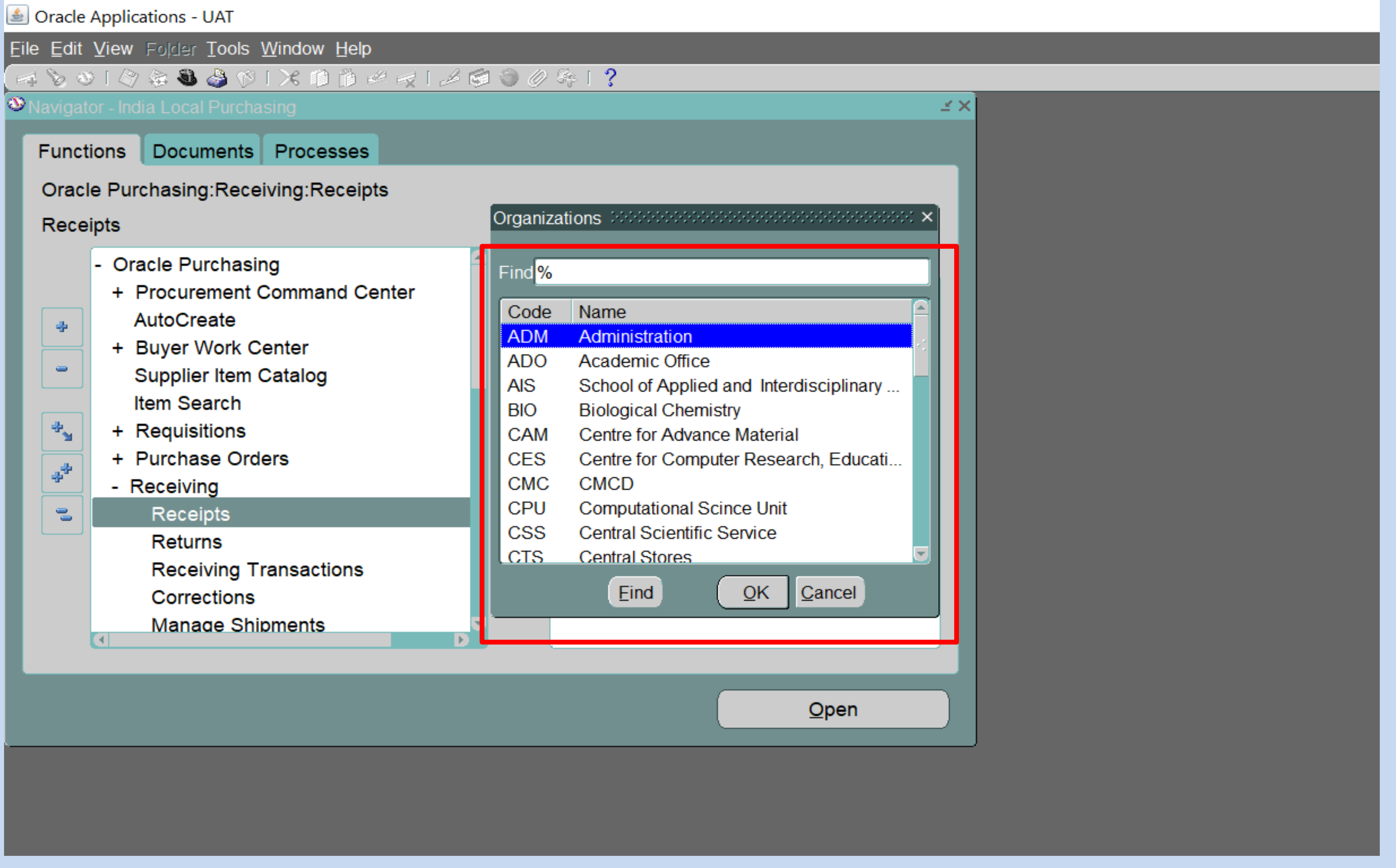
2 Receipt Creation Process

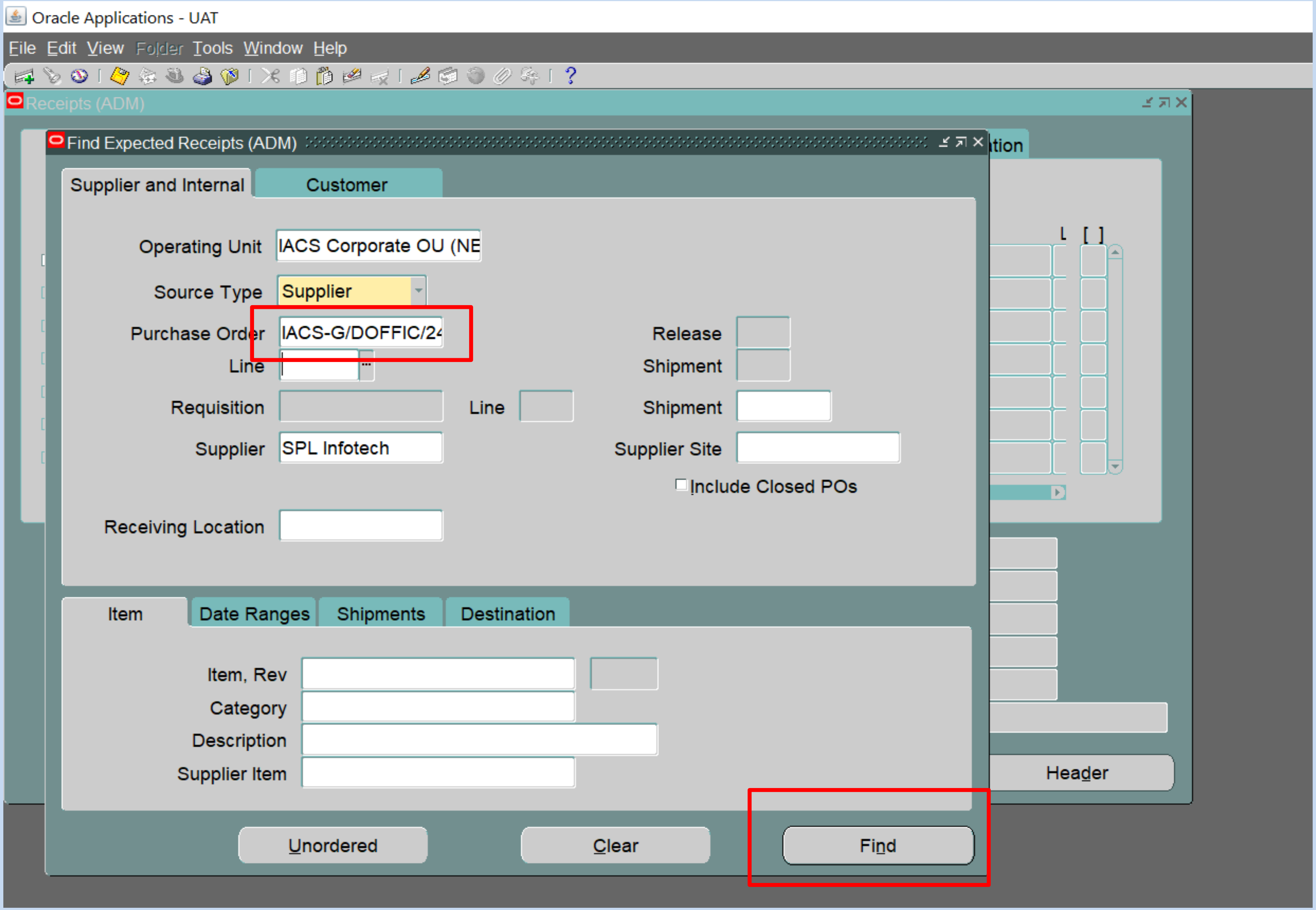
2.1 Goods Receipt Note

Screen: Receipt Screen
Purpose: To create a new Receipt from an approved purchase order.
Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receipts

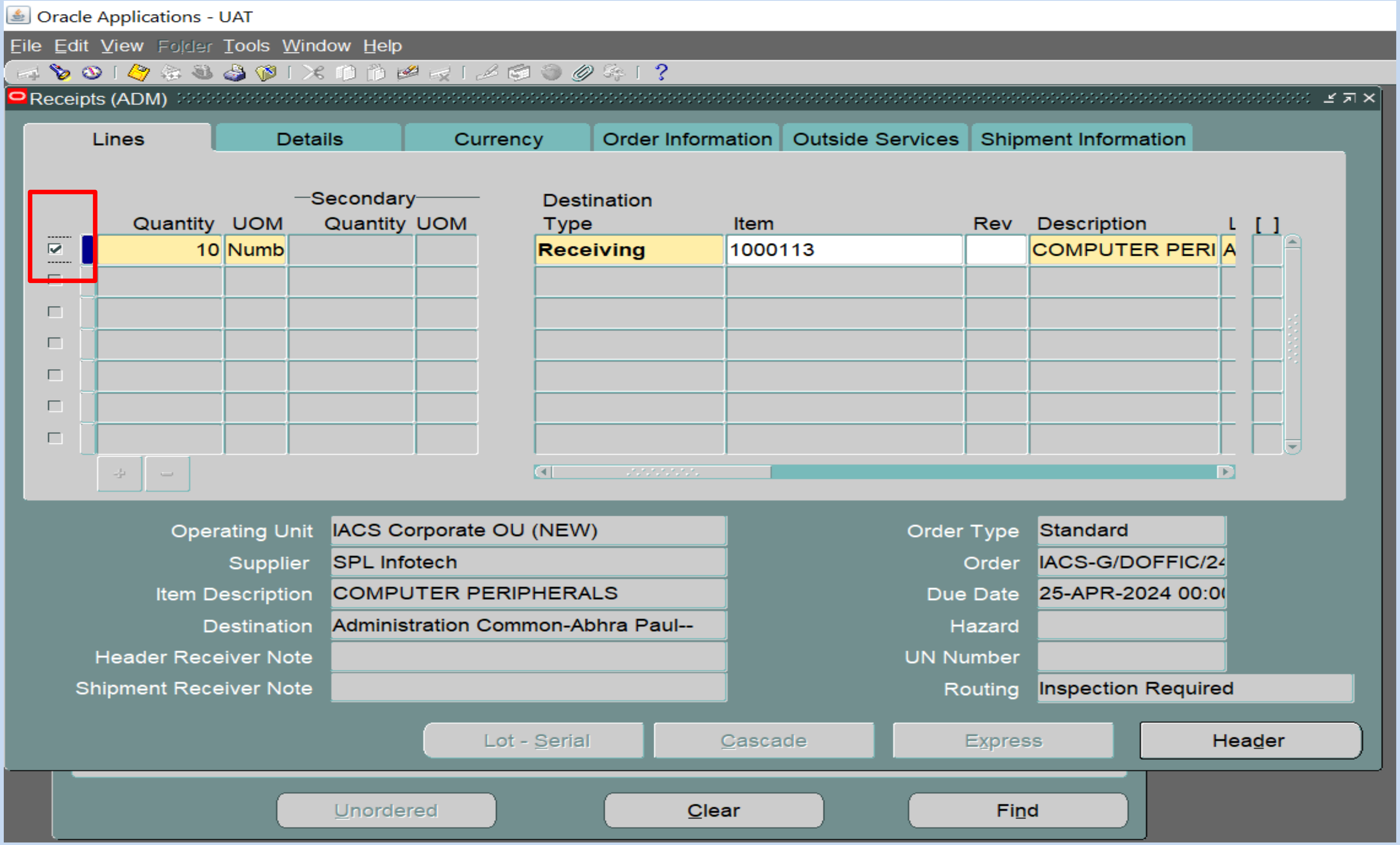


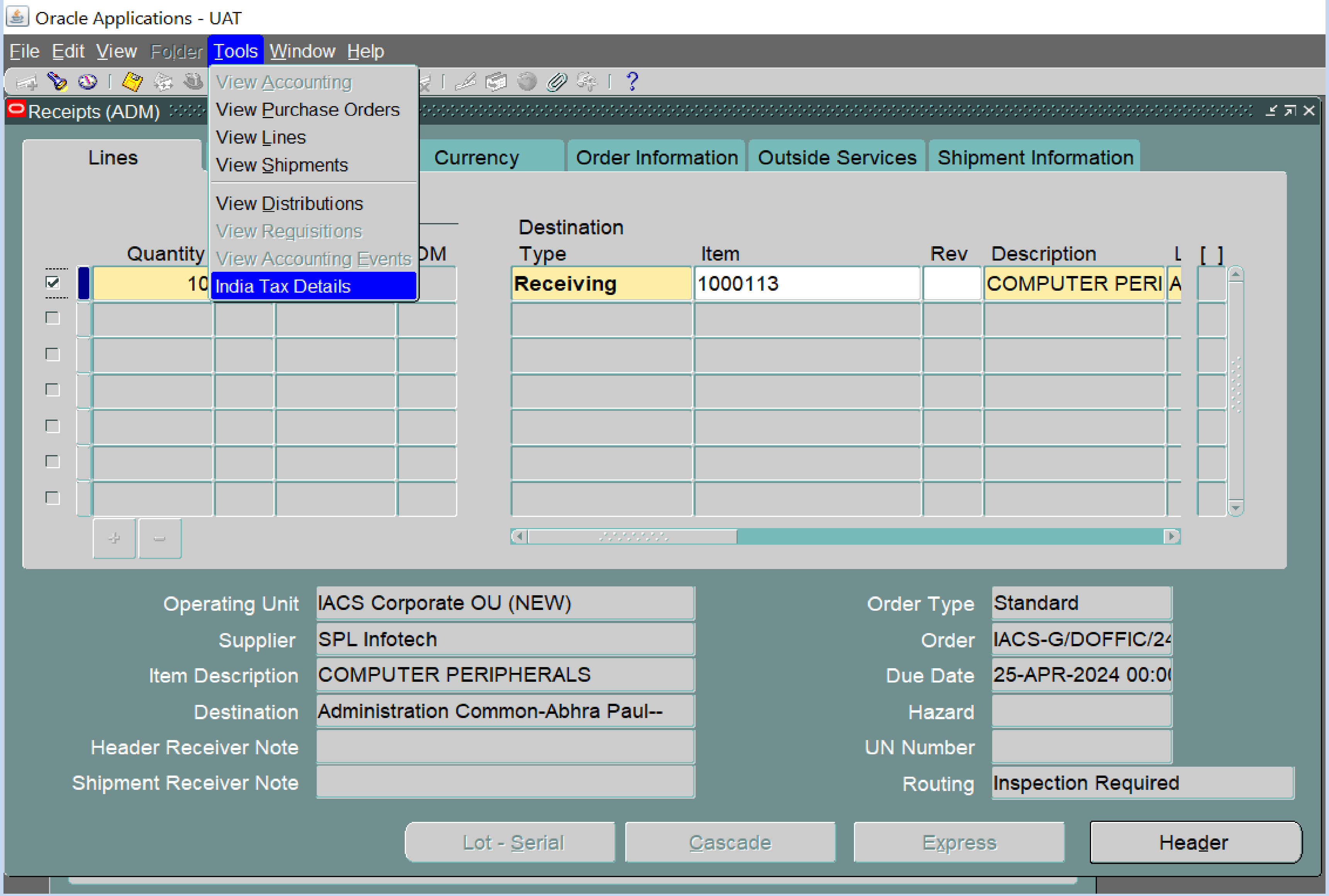
Step1: Select the inventory organization in which the goods/services is received.
Step 2: Click on the “Purchase Order” Field and Enter the Purchase Order Number. Click on “Find”

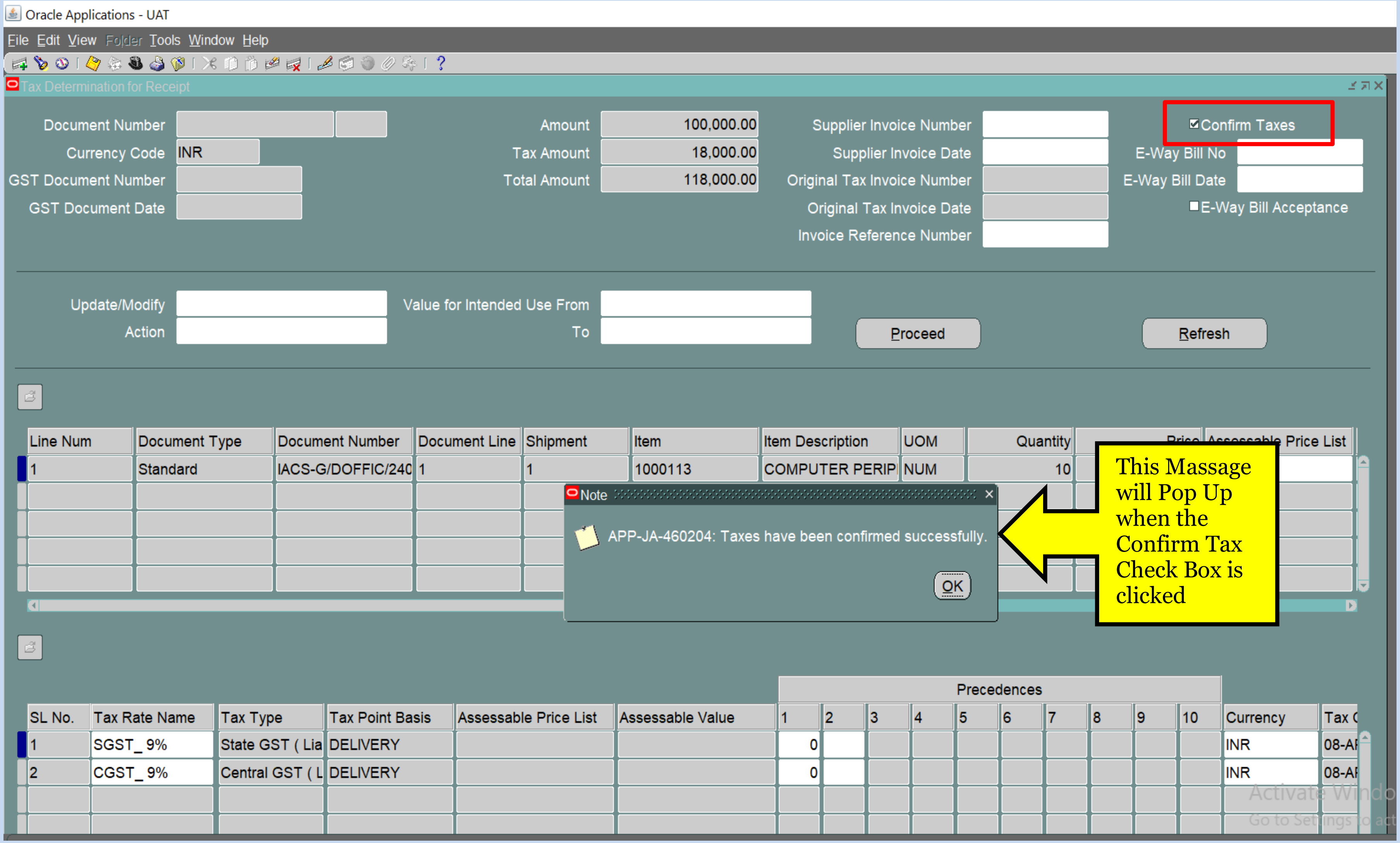



Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receipts (ADM)
Find Expected Receipts (ADM)
Supplier and Internal
Customer
Operating Unit
IACS Corporate OU (NE
Source Type
Supplier
Purchase Order
IACS-G/DOFFIC/24
Line
Release
Shipment
Requisition
Line
Shipment
Supplier
SPL Infotech
Supplier Site
Include Closed POs
Receiving Location
Item
Date Ranges
Shipments
Destination
Item, Rev
Category
Description
Supplier Item
Header
Unordered
Clear
Find

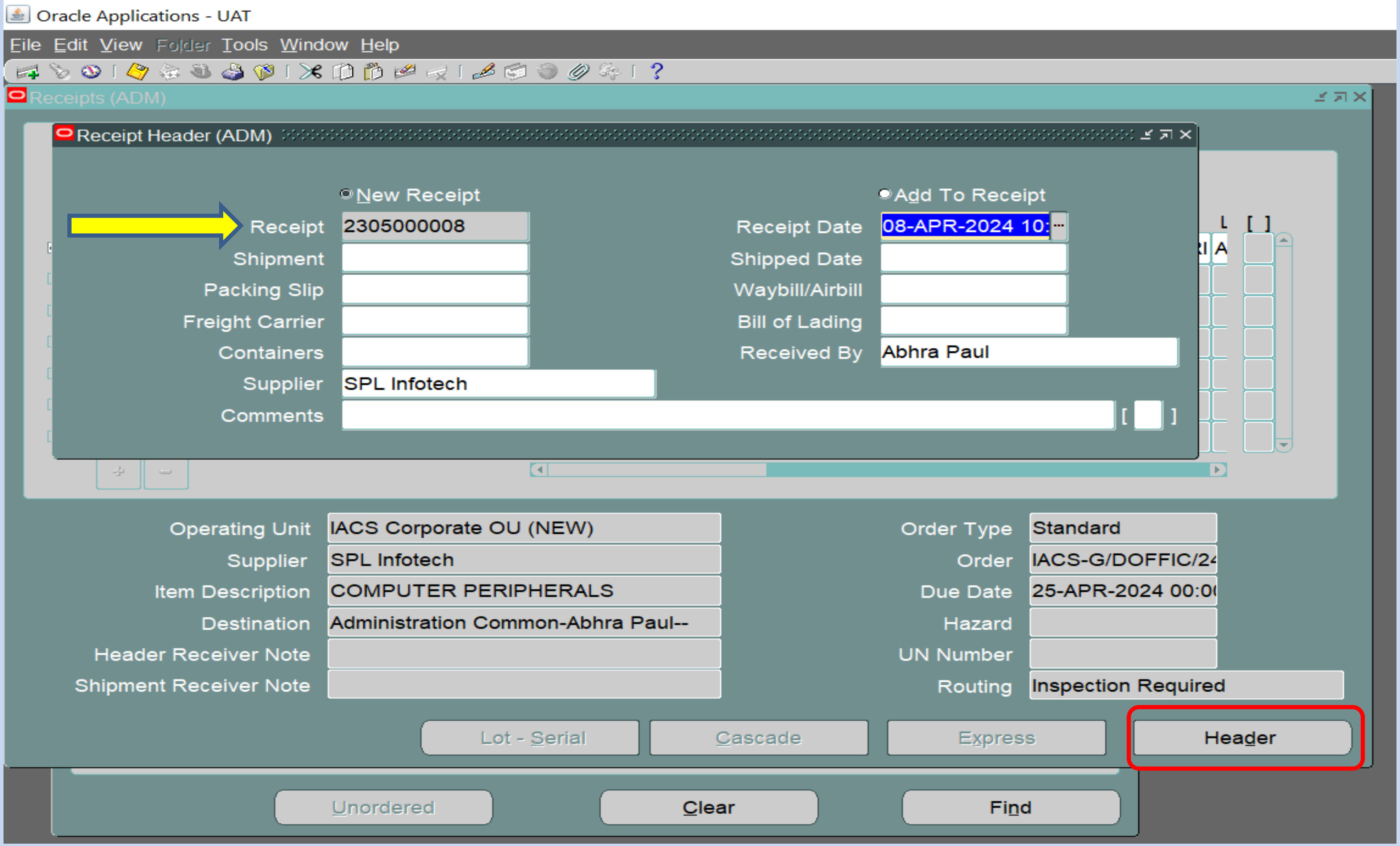
Step 3: Select the Purchase Order line to be received. Quantity can be partially received as well. Then Go to the tools > India Tax Details > Click on the checkbox of confirm tax > Save the Record.




Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receipts (ADM)
View Accounting
View Purchase Orders
View Lines
View Shipments
View Distributions
View Requisitions
View Accounting Events
India Tax Details
Lines
Currency
Order Information
Outside Services
Shipment Information
Quantity
Destination Type
Item
Rev
Description
Receiving
1000113
COMPUTER PERI
Operating Unit
IACS Corporate OU (NEW)
Supplier
SPL Infotech
Item Description
COMPUTER PERIPHERALS
Destination
Administration Common-Abhra Paul--
Header Receiver Note
Shipment Receiver Note
Order Type
Standard
Order
Due Date
Hazard
UN Number
Routing
Inspection Required
Lot - Serial
Cascade
Express
Header

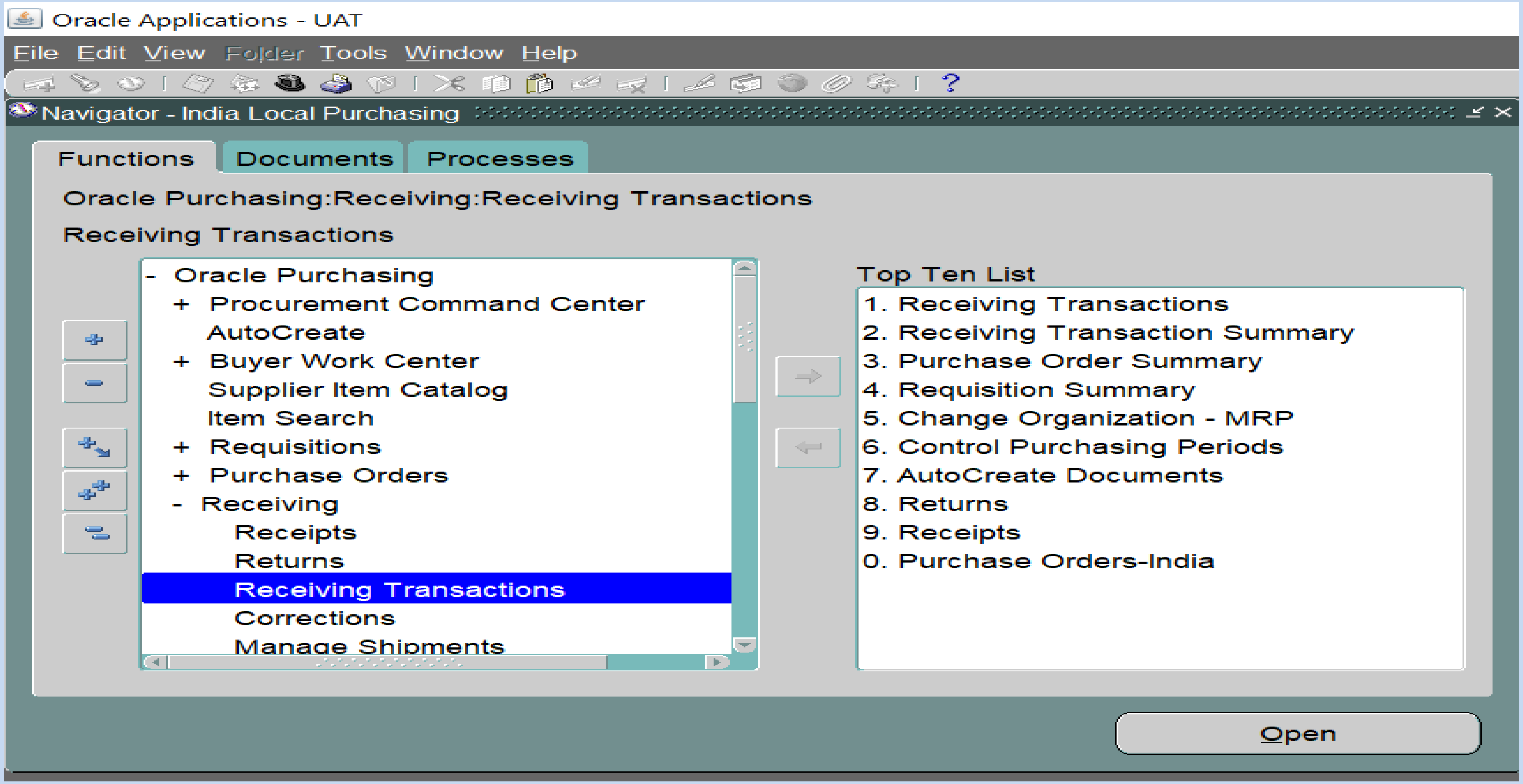

Oracle Applications - UAT
File Edit View Folder Tools Window Help
Tax Determination for Receipt
Document Number
Currency Code INR
GST Document Number
GST Document Date
Amount 100,000.00
Tax Amount 18,000.00
Total Amount 118,000.00
Supplier Invoice Number
Supplier Invoice Date
Original Tax Invoice Number
Original Tax Invoice Date
Invoice Reference Number
Confirm Taxes
E-Way Bill No
E-Way Bill Date
E-Way Bill Acceptance
Update/Modify
Action
Value for Intended Use From
To
Proceed
Refresh
Line Num | Document Type | Document Number | Document Line | Shipment | Item | Item Description | UOM | Quantity | Price | Assessable Price List
1 | Standard | IACS-G/DOFFIC/240 | 1 | 1 | 1000113 | COMPUTER PERIP | NUM | 10
Note
APP-JA-460204: Taxes have been confirmed successfully.
OK
This Massage will Pop Up when the Confirm Tax Check Box is clicked
Precedences
SL No. | Tax Rate Name | Tax Type | Tax Point Basis | Assessable Price List | Assessable Value | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Currency | Tax
1 | SGST_ 9% | State GST (Lia | DELIVERY | | | 0 | | | | | | | | | | INR | 08-AI
2 | CGST_ 9% | Central GST (L | DELIVERY | | | 0 | | | | | | | | | | INR | 08-AI

Step 4: Click on “Header”. A new Receipt is created with an auto-generated receipt number.

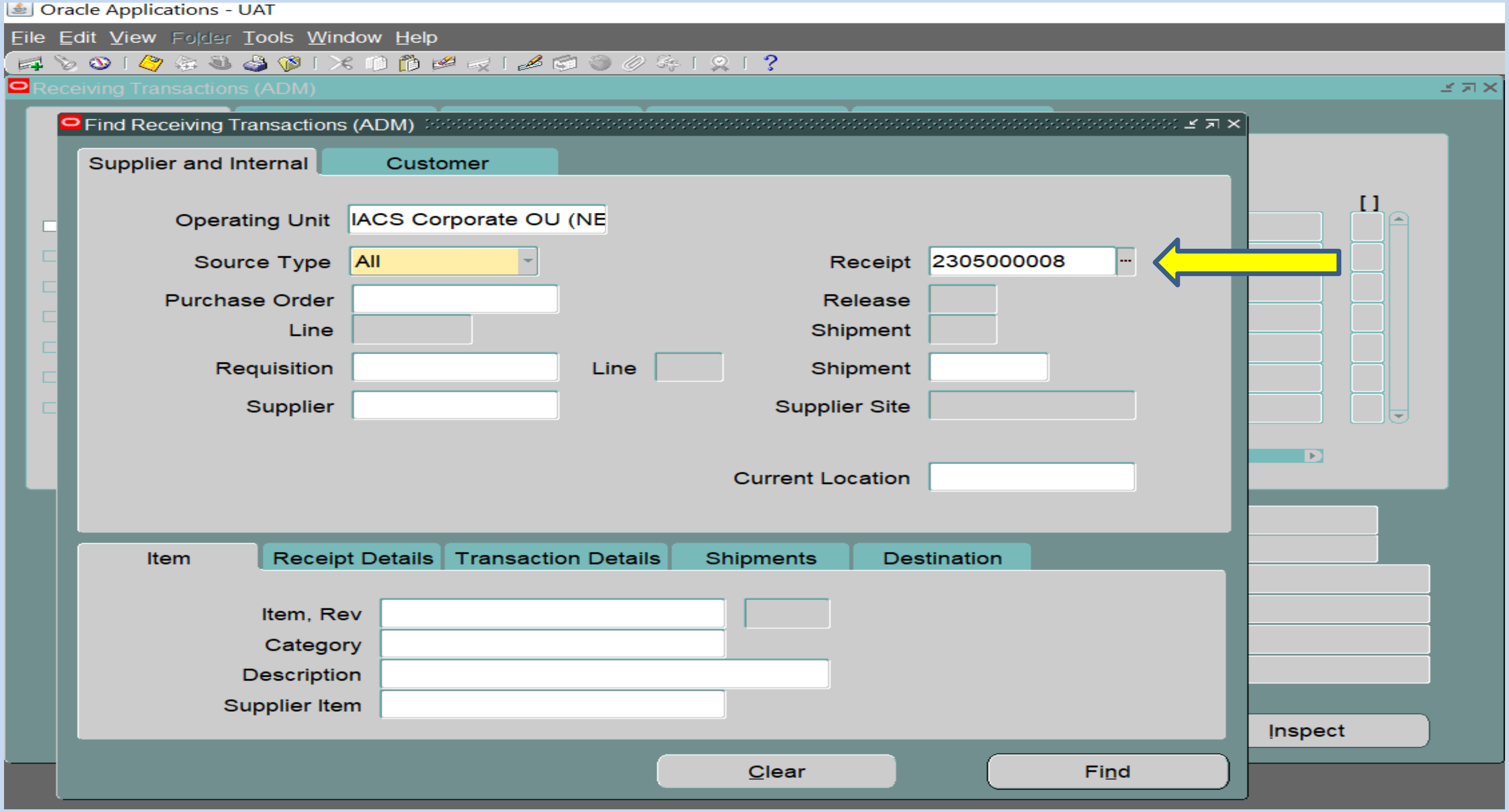


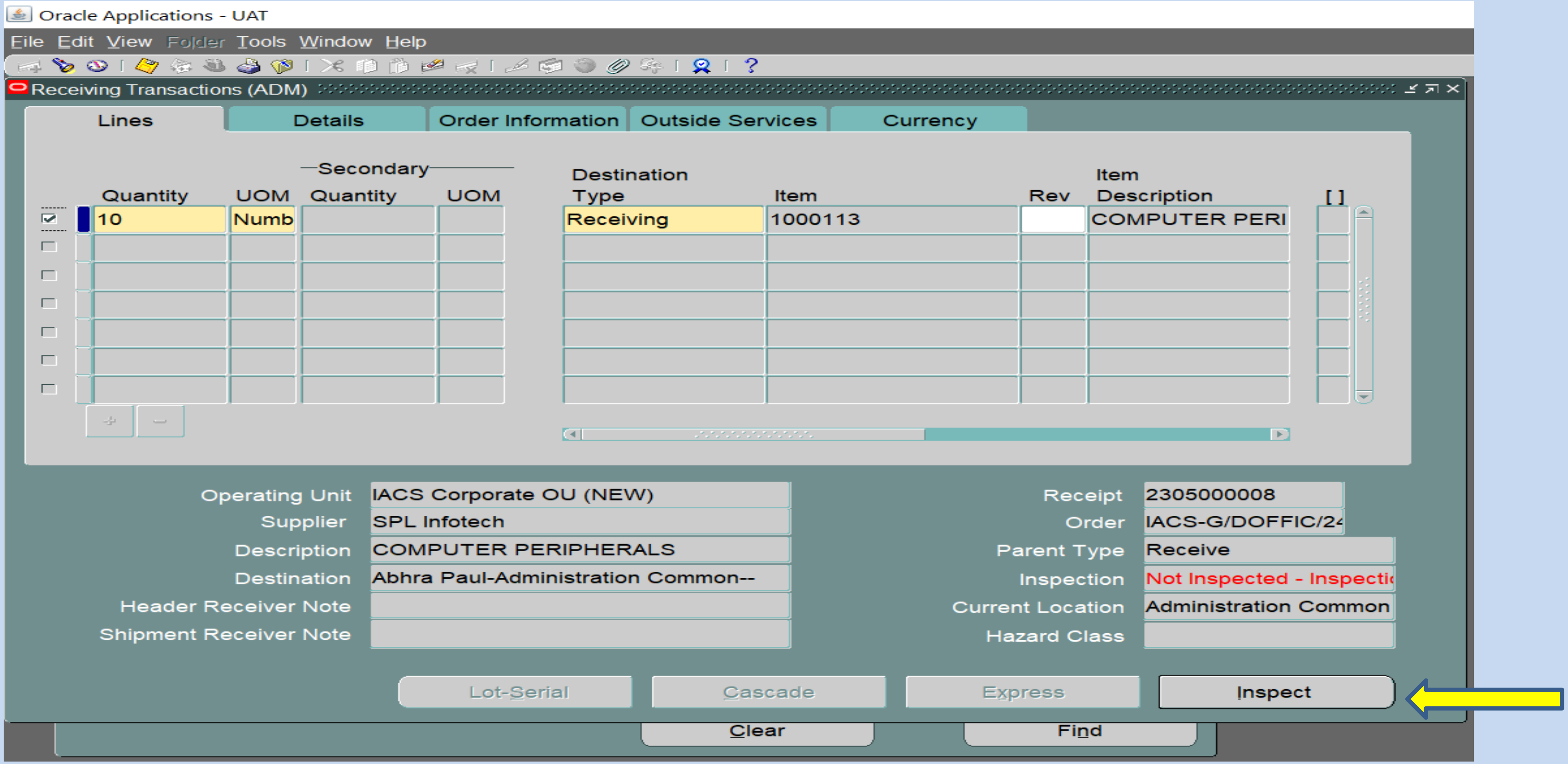
2.2 Inspection

Screen: Receiving Transactions Screen
Purpose: To inspect the goods received.
Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions

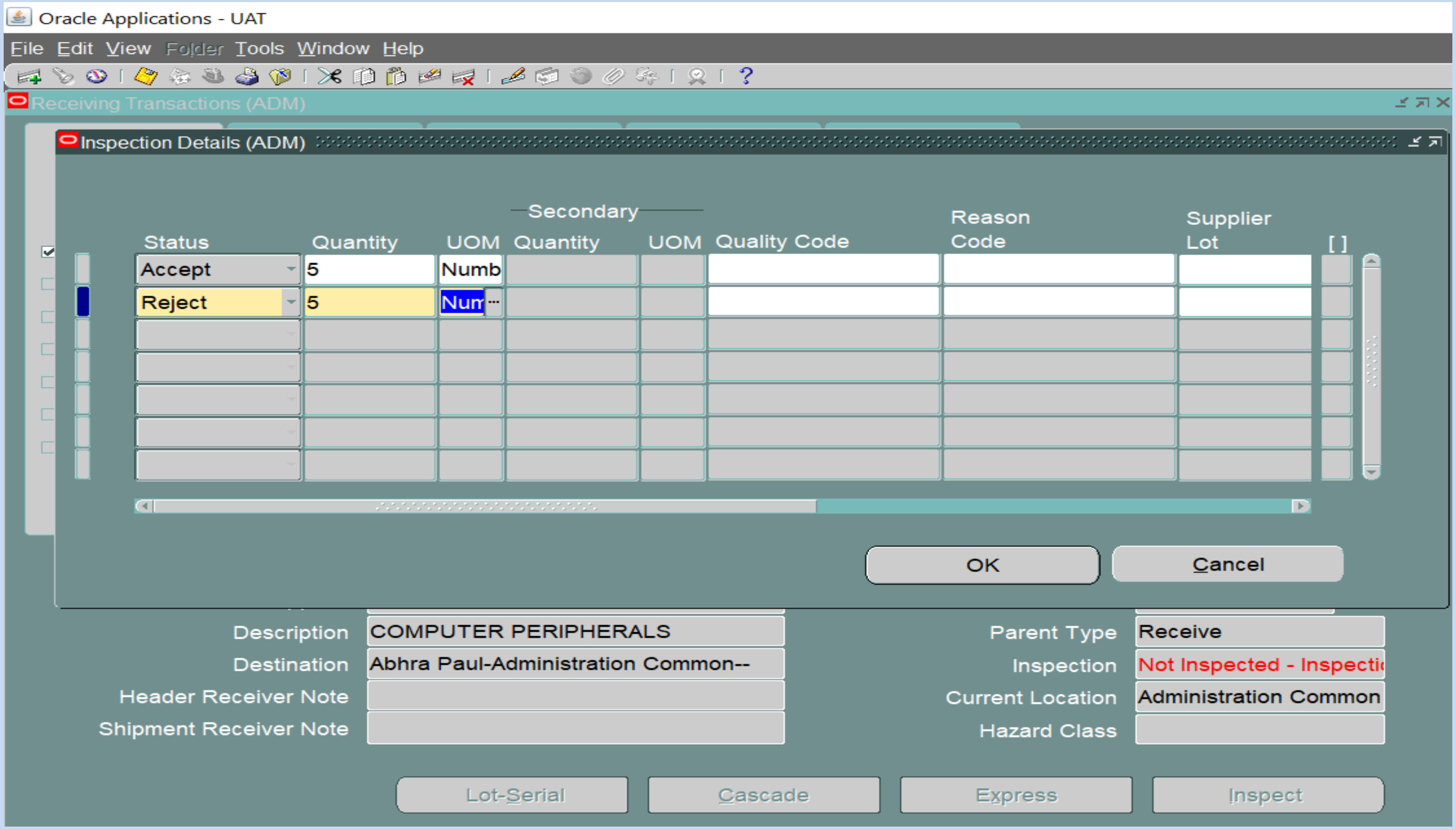


Step 1: Query the Receipt created by providing the Receipt number and Find the receipt.
Step 2: Check the check box for the Receipt line to be inspected and click on Inspect.

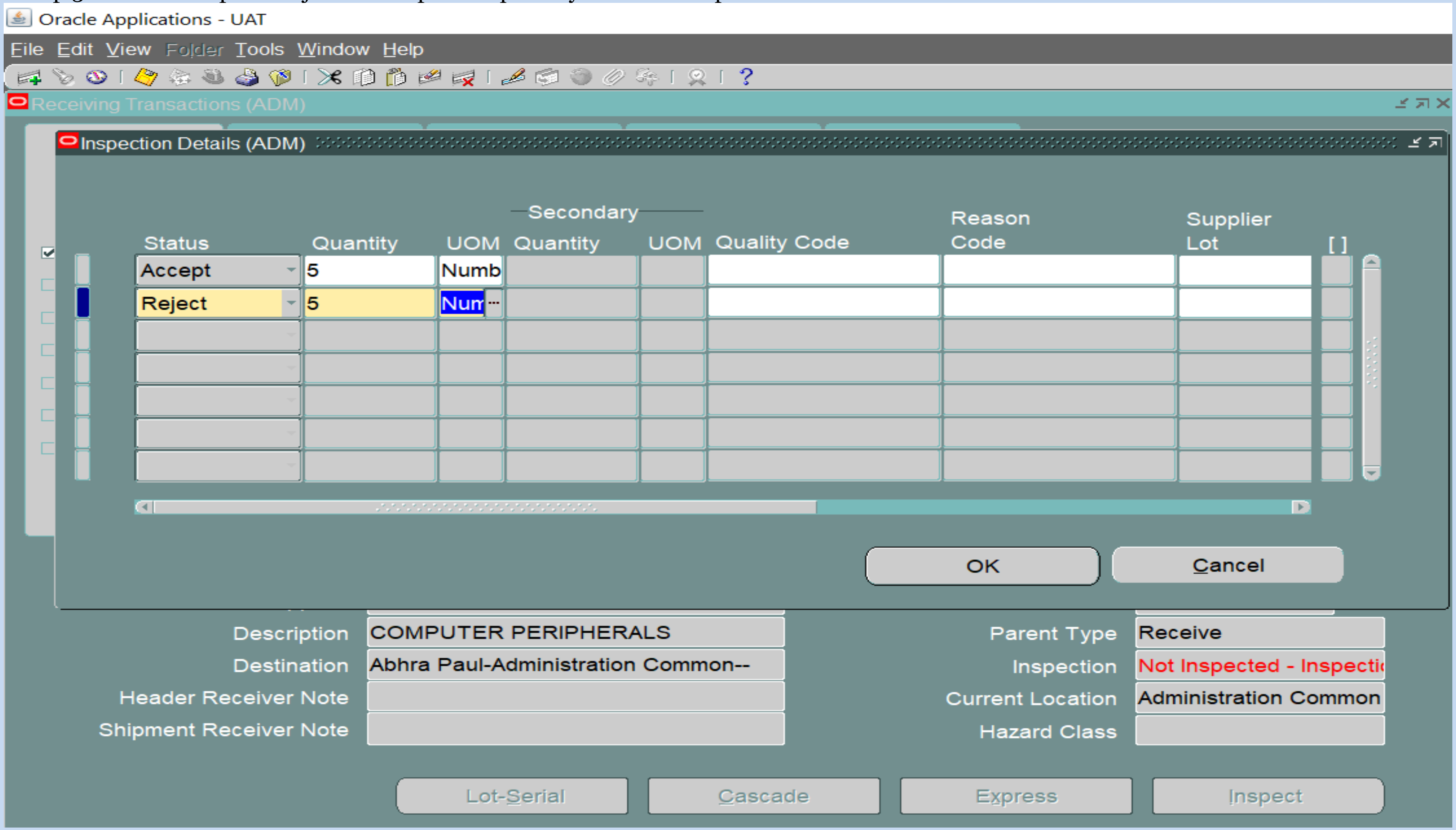




Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receiving Transactions (ADM)
Lines
Details
Order Information
Outside Services
Currency
Secondary
Quantity
UOM
Quantity
UOM
Destination Type
Item
Rev
Item Description
10
Numb
Receiving
1000113
COMPUTER PERI
Operating Unit
IACS Corporate OU (NEW)
Supplier
SPL Infotech
Description
COMPUTER PERIPHERALS
Destination
Abhra Paul-Administration Common--
Header Receiver Note
Shipment Receiver Note
Receipt
2305000008
Order
IACS-G/DOFFIC/24
Parent Type
Receive
Inspection
Not Inspected - Inspecti
Current Location
Administration Common
Hazard Class
Lot-Serial
Cascade
Express
Inspect
Clear
Find

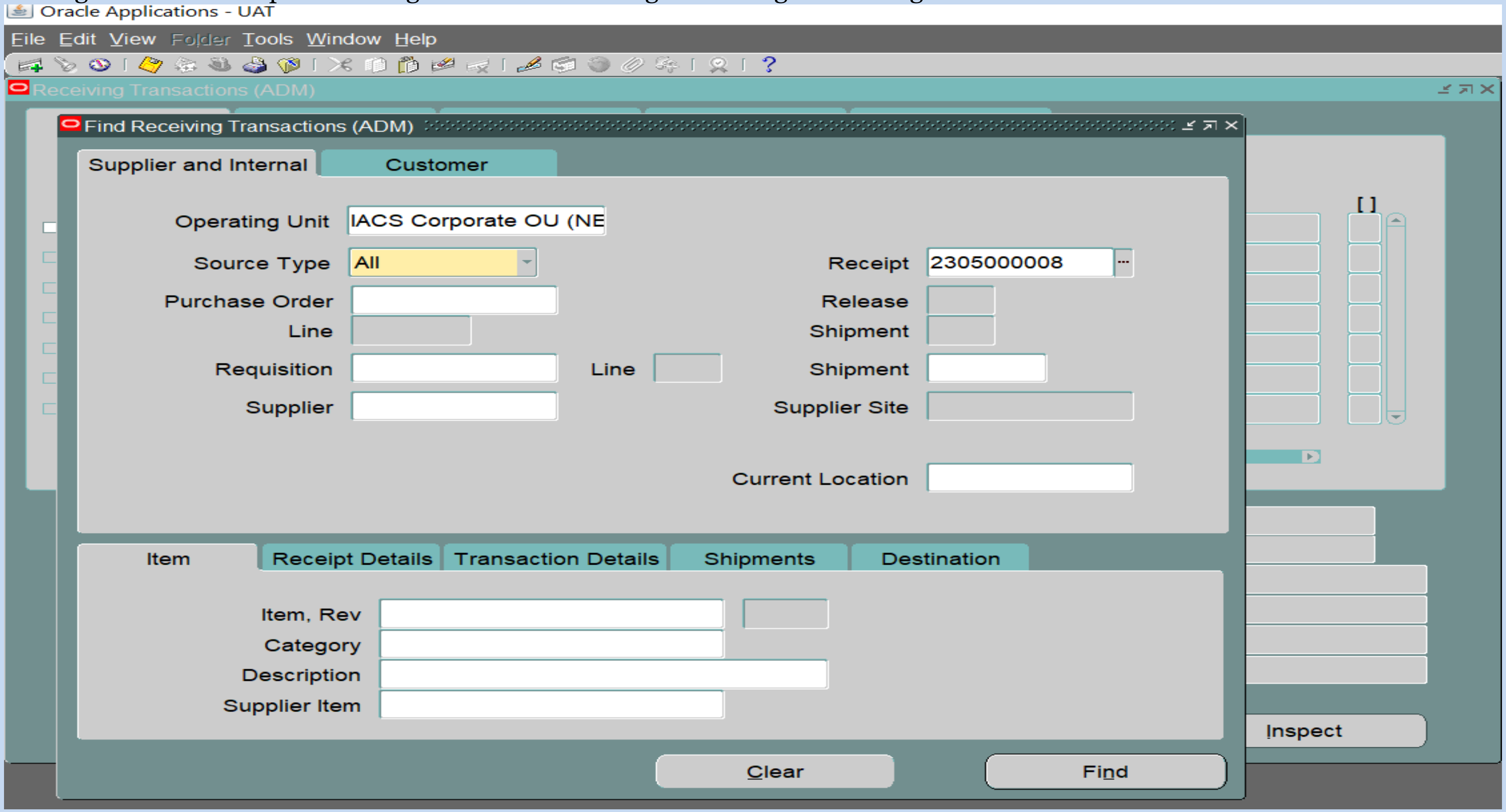

Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receiving Transactions (ADM)
Inspection Details (ADM)
Secondary
Status
Quantity
UOM
Quantity
UOM
Quality Code
Reason Code
Supplier Lot
[ ]
Accept
5
Numb
Reject
5
Num
OK
Cancel
Description
COMPUTER PERIPHERALS
Destination
Abhra Paul-Administration Common--
Header Receiver Note
Shipment Receiver Note
Parent Type
Receive
Inspection
Not Inspected - Inspecti
Current Location
Administration Common
Hazard Class
Lot-Serial
Cascade
Express
Inspect

Step 3: Either Accept or Reject the inspected quantity. Partial acceptance can also be done. Then click on OK. Save the record.

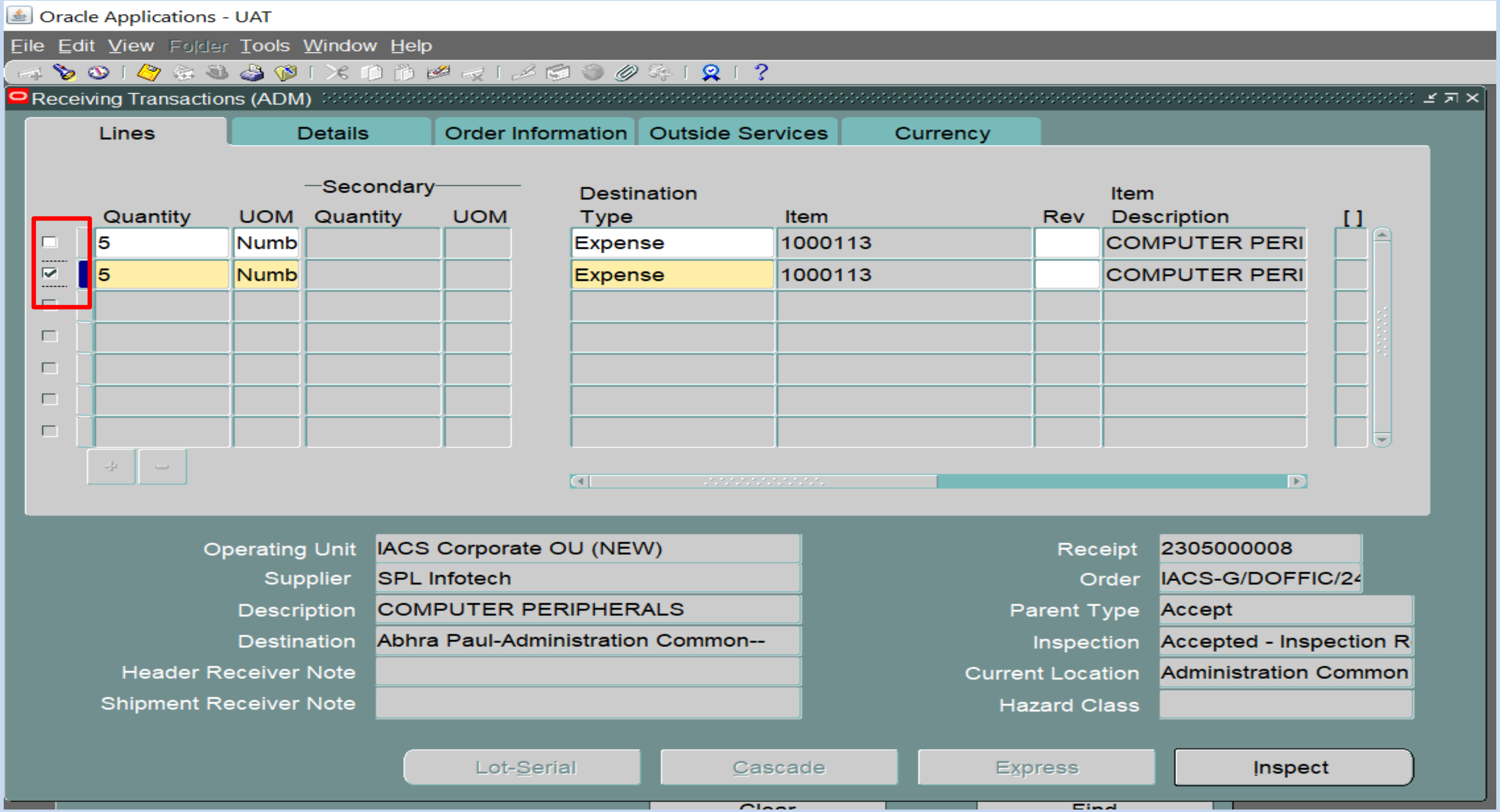


2.3 Delivery

Screen: Receiving Transactions Screen
Purpose: To deliver the accepted goods.
Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions

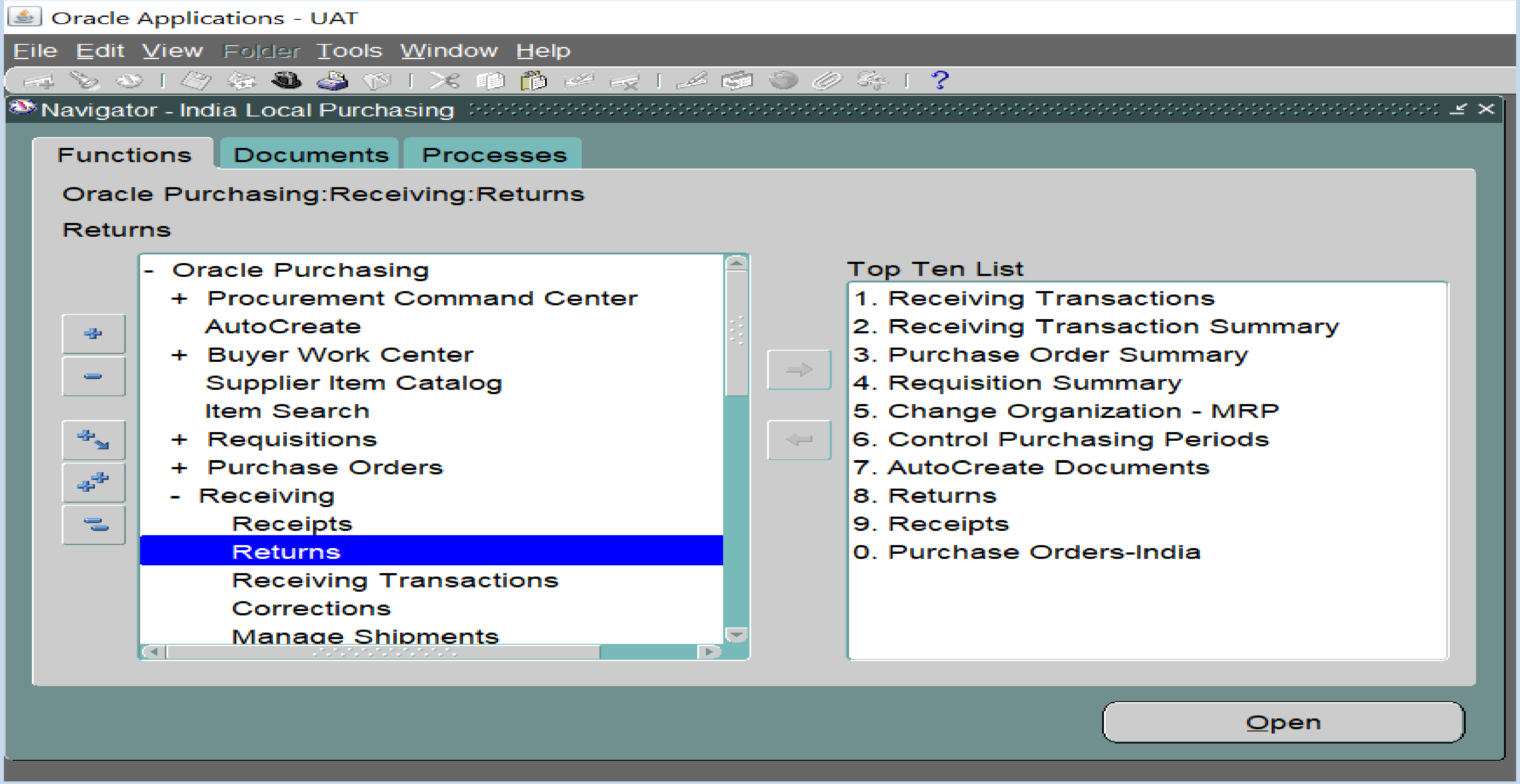


Step 1: Query the Receipt. Check the checkbox beside the accepted quantity and Save the record.

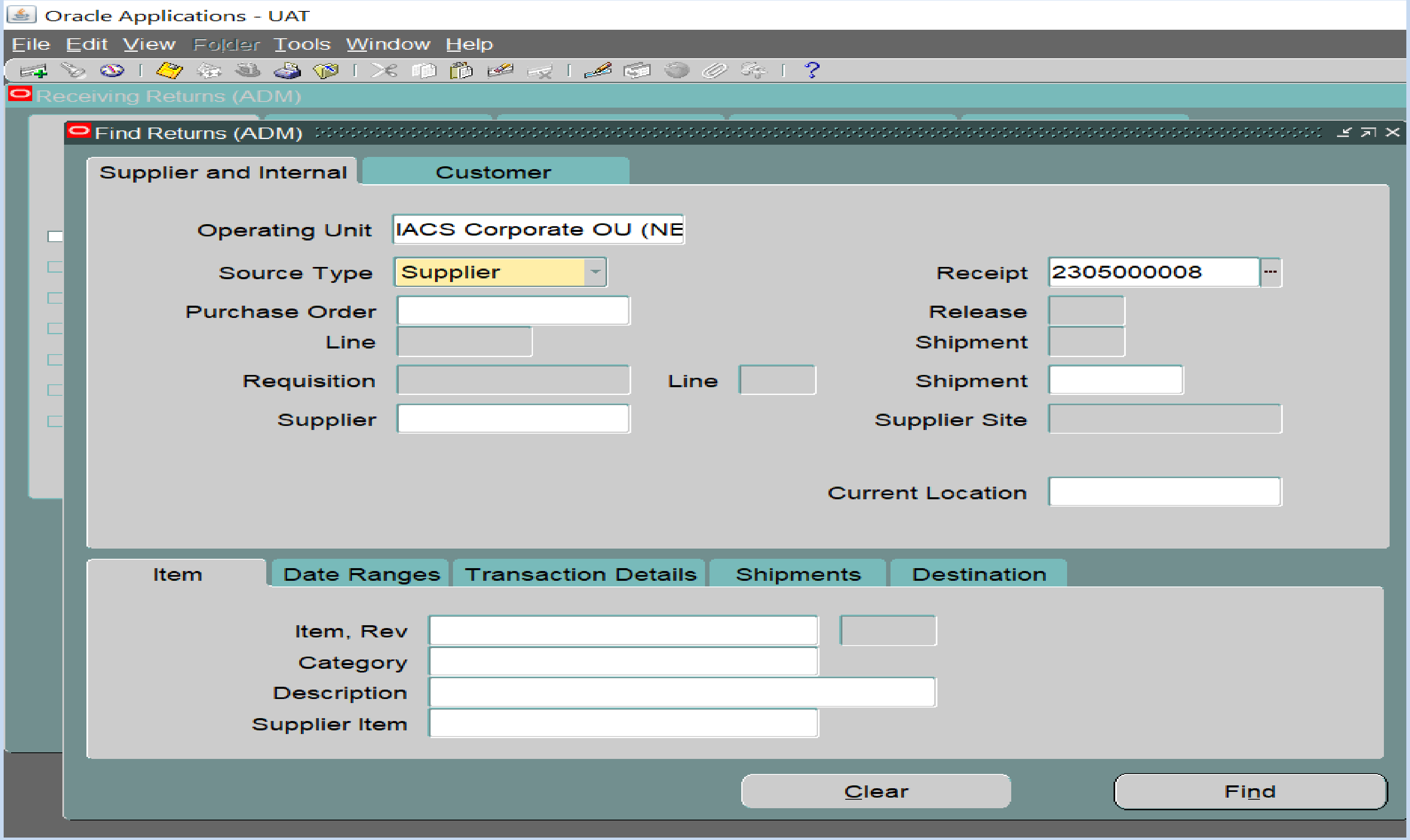

Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receiving Transactions (ADM)
Lines
Details
Order Information
Outside Services
Currency
Secondary
Quantity
UOM
Quantity
UOM
Destination Type
Item
Rev
Item Description
5
Numb
Expense
1000113
COMPUTER PERI
5
Numb
Expense
1000113
COMPUTER PERI
Operating Unit
IACS Corporate OU (NEW)
Supplier
SPL Infotech
Description
COMPUTER PERIPHERALS
Destination
Abhra Paul-Administration Common--
Header Receiver Note
Shipment Receiver Note
Receipt
2305000008
Order
IACS-G/DOFFIC/24
Parent Type
Accept
Inspection
Accepted - Inspection R
Current Location
Administration Common
Hazard Class
Lot-Serial
Cascade
Express
Inspect

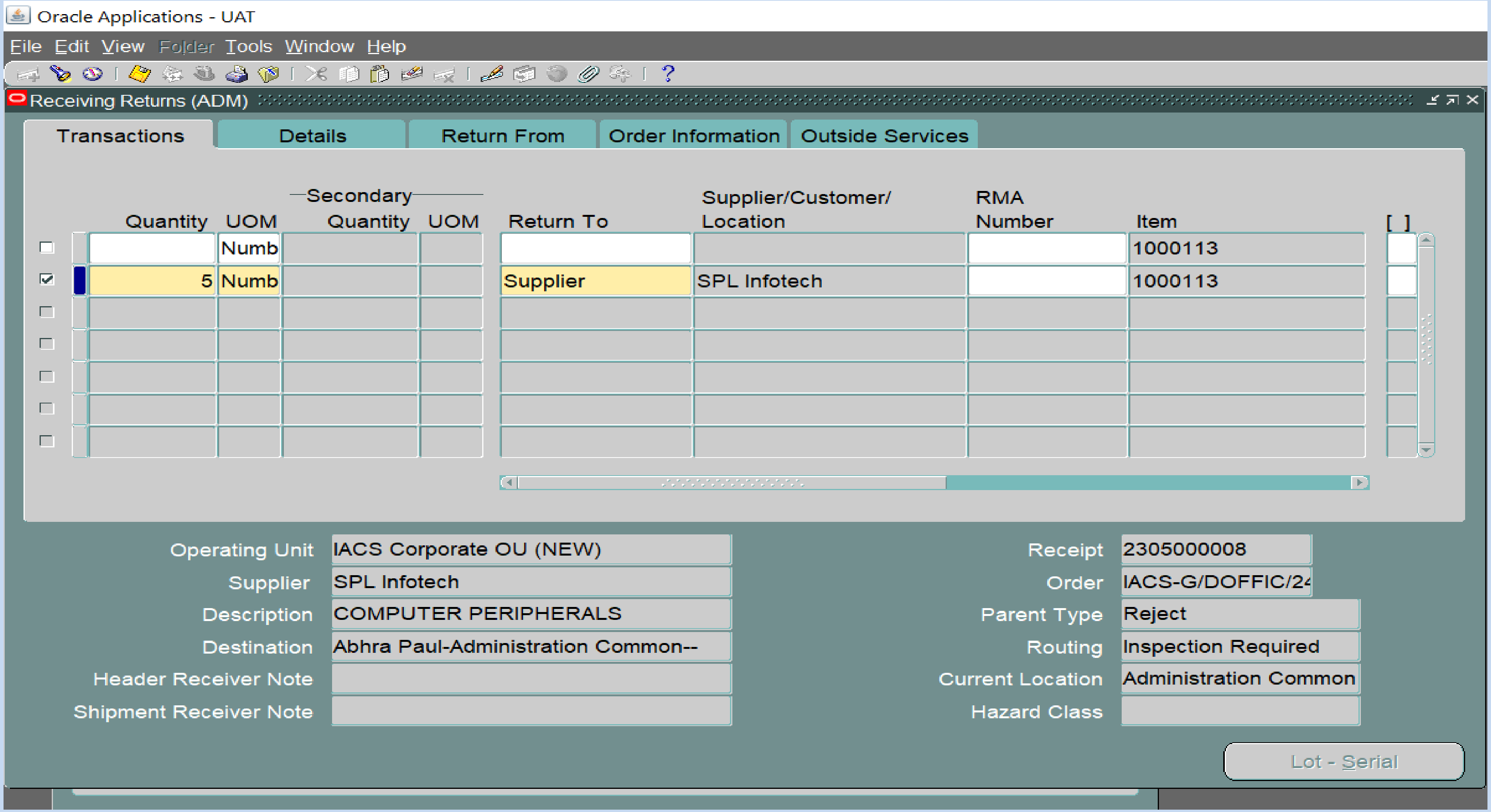
2.4 Return to Vendor

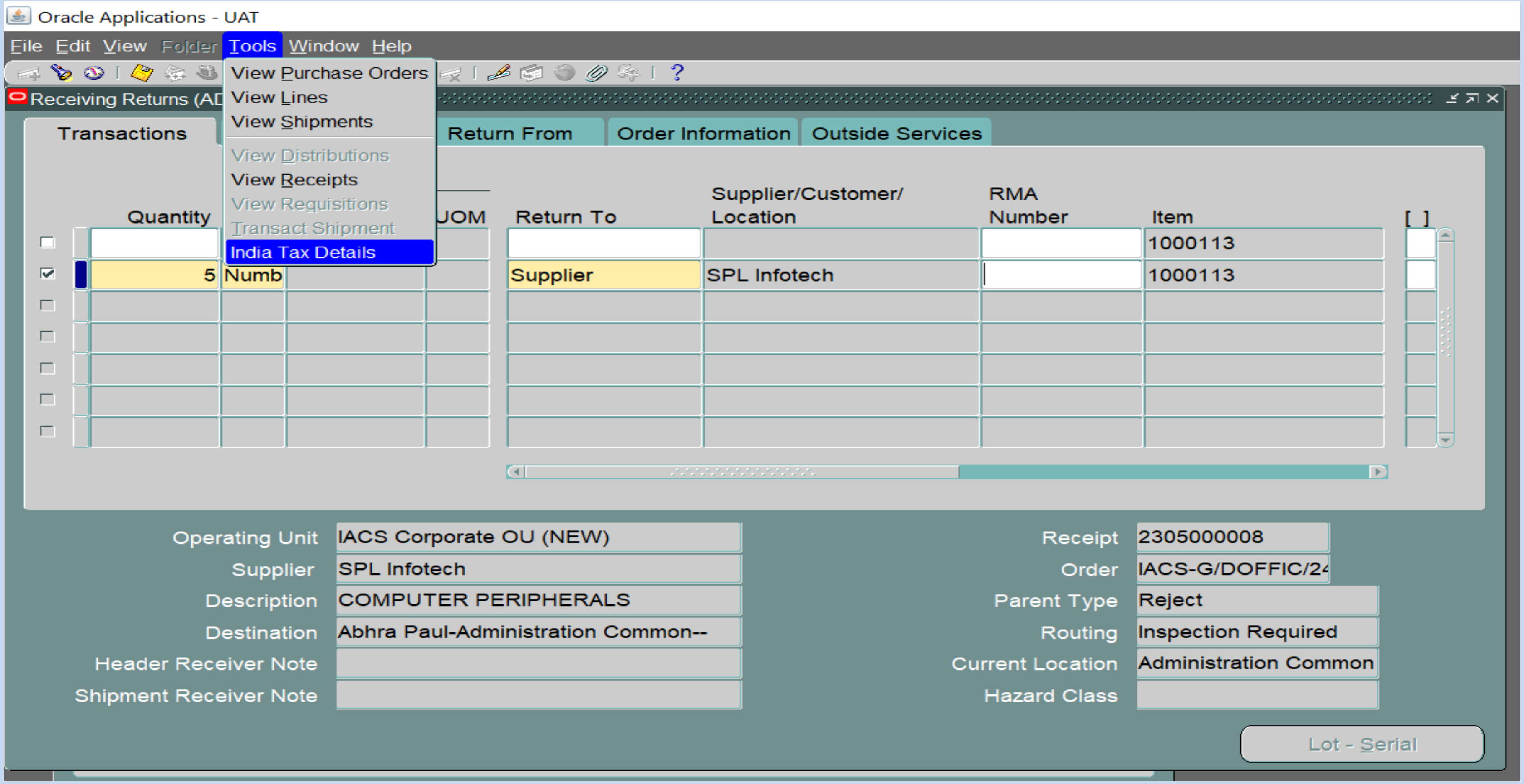
Screen: Returns Screen
Purpose: To return the rejected goods to the vendor.
Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Returns

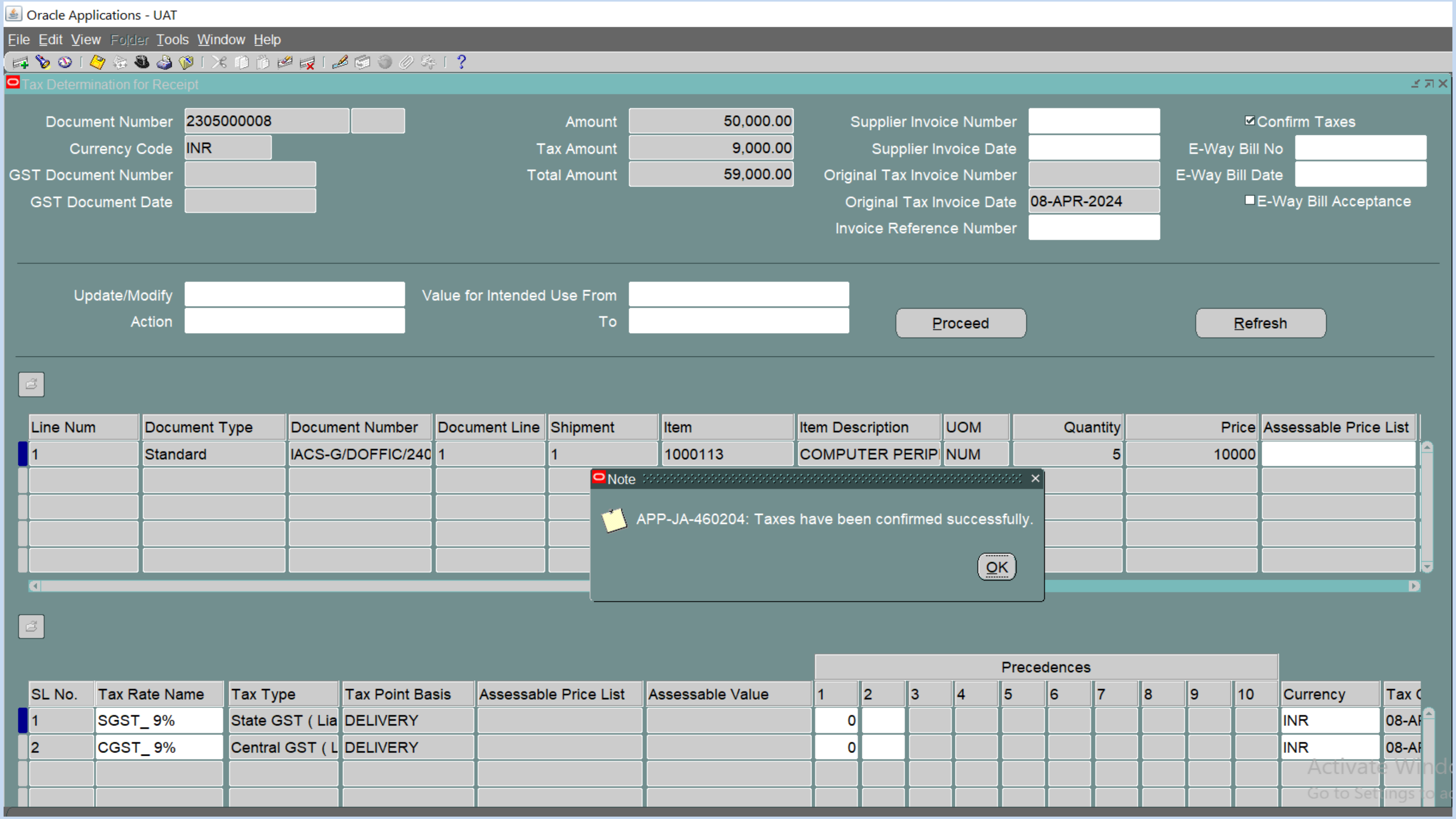


Step 1: Query the Receipt by providing the Receipt Number in the field. Select the Receipt line that is rejected and the check the checkbox alongside.
Step 2: Enter quantity to be returned in the "Quantity" field and value in the "Return To" field, which will be "Supplier" (if goods are rejected) or Return to Receiving first then Return to Supplier later (If goods were accepted there after needed to return).
Step 3: If Return to field is "Supplier" then Go to tools > India Tax Details > Click on the checkbox of confirm tax > Save the Record.



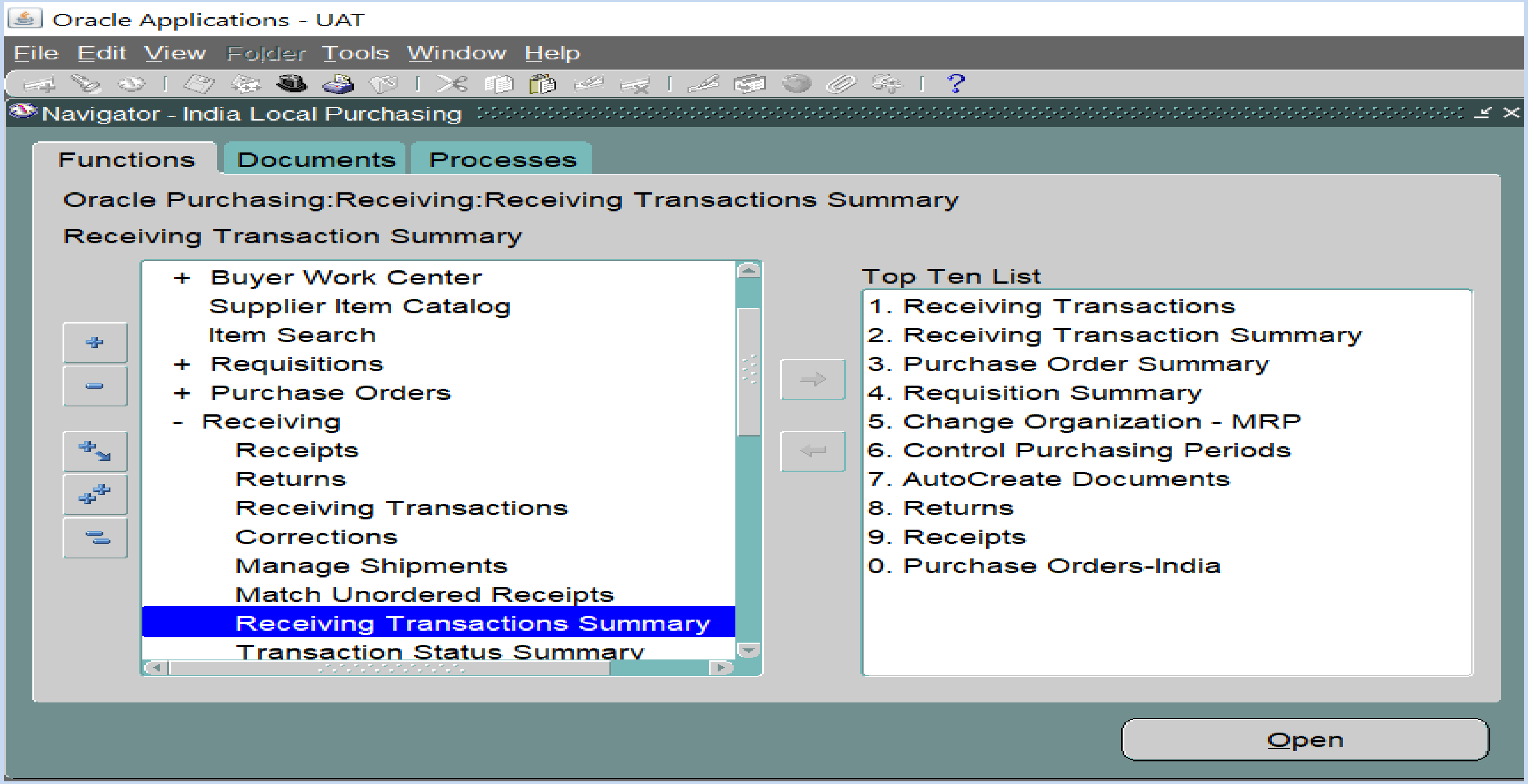

Oracle Applications - UAT
File Edit View Folder Tools Window Help
Receiving Returns (ADM)
Transactions
Details
Return From
Order Information
Outside Services
Secondary
Quantity UOM Quantity UOM Return To Supplier/Customer/ Location RMA Number Item [ ]
Numb 1000113
5 Numb Supplier SPL Infotech 1000113
Operating Unit IACS Corporate OU (NEW)
Supplier SPL Infotech
Description COMPUTER PERIPHERALS
Destination Abhra Paul-Administration Common--
Header Receiver Note
Shipment Receiver Note
Receipt 2305000008
Order IACS-G/DOFFIC/24
Parent Type Reject
Routing Inspection Required
Current Location Administration Common
Hazard Class
Lot - Serial


Oracle Applications - UAT
File Edit View Folder Tools Window Help
View Purchase Orders
View Lines
View Shipments
View Distributions
View Receipts
View Requisitions
Transact Shipment
India Tax Details
Receiving Returns (AD
Transactions
Return From
Order Information
Outside Services
Quantity
UOM
Return To
Supplier/Customer/ Location
RMA Number
Item
1000113
5
Numb
Supplier
SPL Infotech
1000113
Operating Unit
IACS Corporate OU (NEW)
Supplier
SPL Infotech
Description
COMPUTER PERIPHERALS
Destination
Abhra Paul-Administration Common--
Header Receiver Note
Shipment Receiver Note
Receipt
2305000008
Order
IACS-G/DOFFIC/24
Parent Type
Reject
Routing
Inspection Required
Current Location
Administration Common
Hazard Class
Lot - Serial

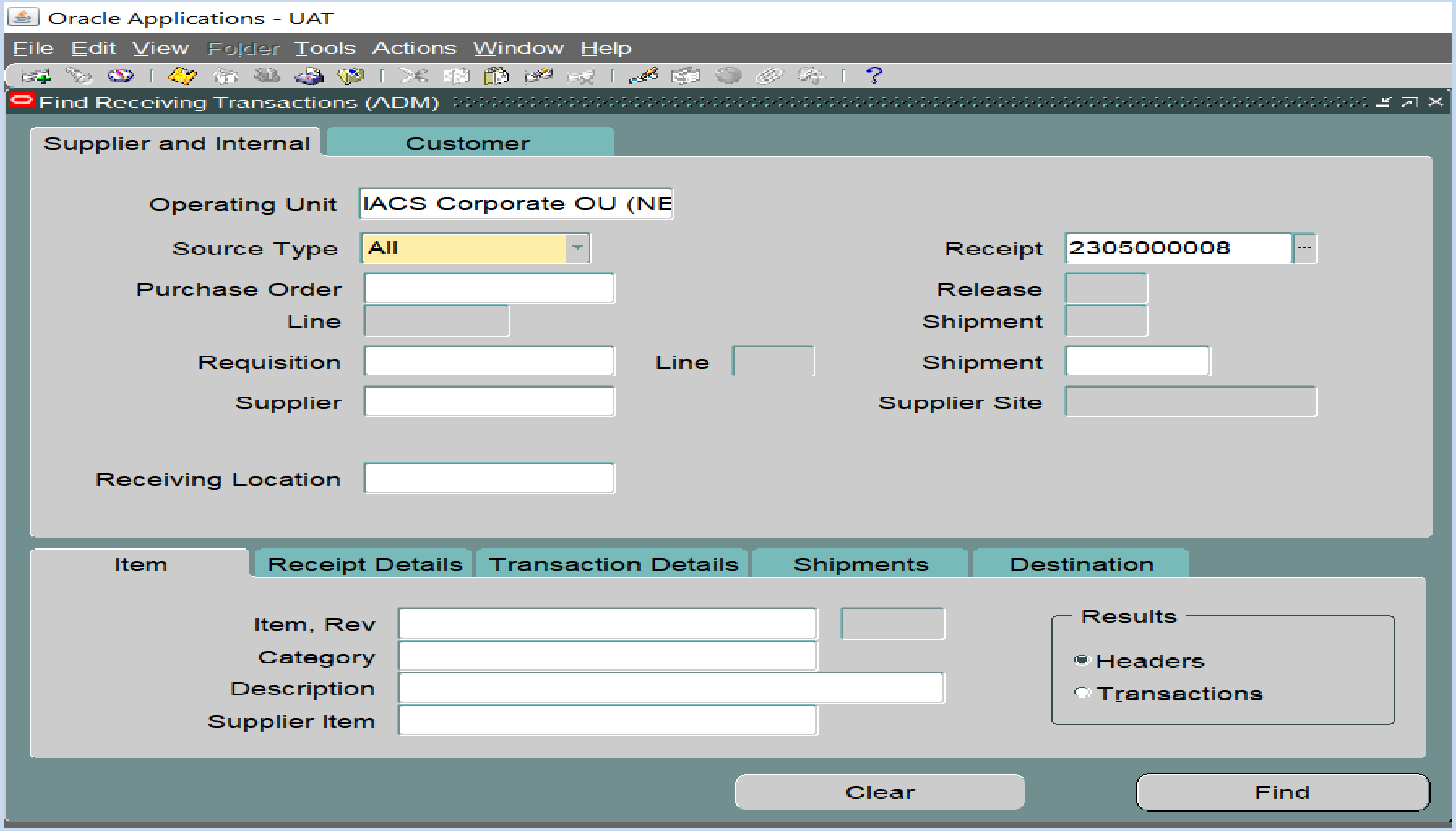

Oracle Applications - UAT
File Edit View Folder Tools Window Help
Tax Determination for Receipt
Document Number 2305000008
Currency Code INR
GST Document Number
GST Document Date
Amount 50,000.00
Tax Amount 9,000.00
Total Amount 59,000.00
Supplier Invoice Number
Supplier Invoice Date
Original Tax Invoice Number
Original Tax Invoice Date 08-APR-2024
Invoice Reference Number
Confirm Taxes
E-Way Bill No
E-Way Bill Date
E-Way Bill Acceptance
Update/Modify
Action
Value for Intended Use From
To
Proceed
Refresh
Line Num
Document Type
Document Number
Document Line
Shipment
Item
Item Description
UOM
Quantity
Price
Assessable Price List
1
Standard
IACS-G/DOFFIC/240
1
1
1000113
COMPUTER PERIP
NUM
5
10000
Note
APP-JA-460204: Taxes have been confirmed successfully.
OK
Precedences
SL No.
Tax Rate Name
Tax Type
Tax Point Basis
Assessable Price List
Assessable Value
1 2 3 4 5 6 7 8 9 10
Currency
1
SGST_ 9%
State GST (Lia
DELIVERY
0
INR
2
CGST_ 9%
Central GST (L
DELIVERY
0
INR

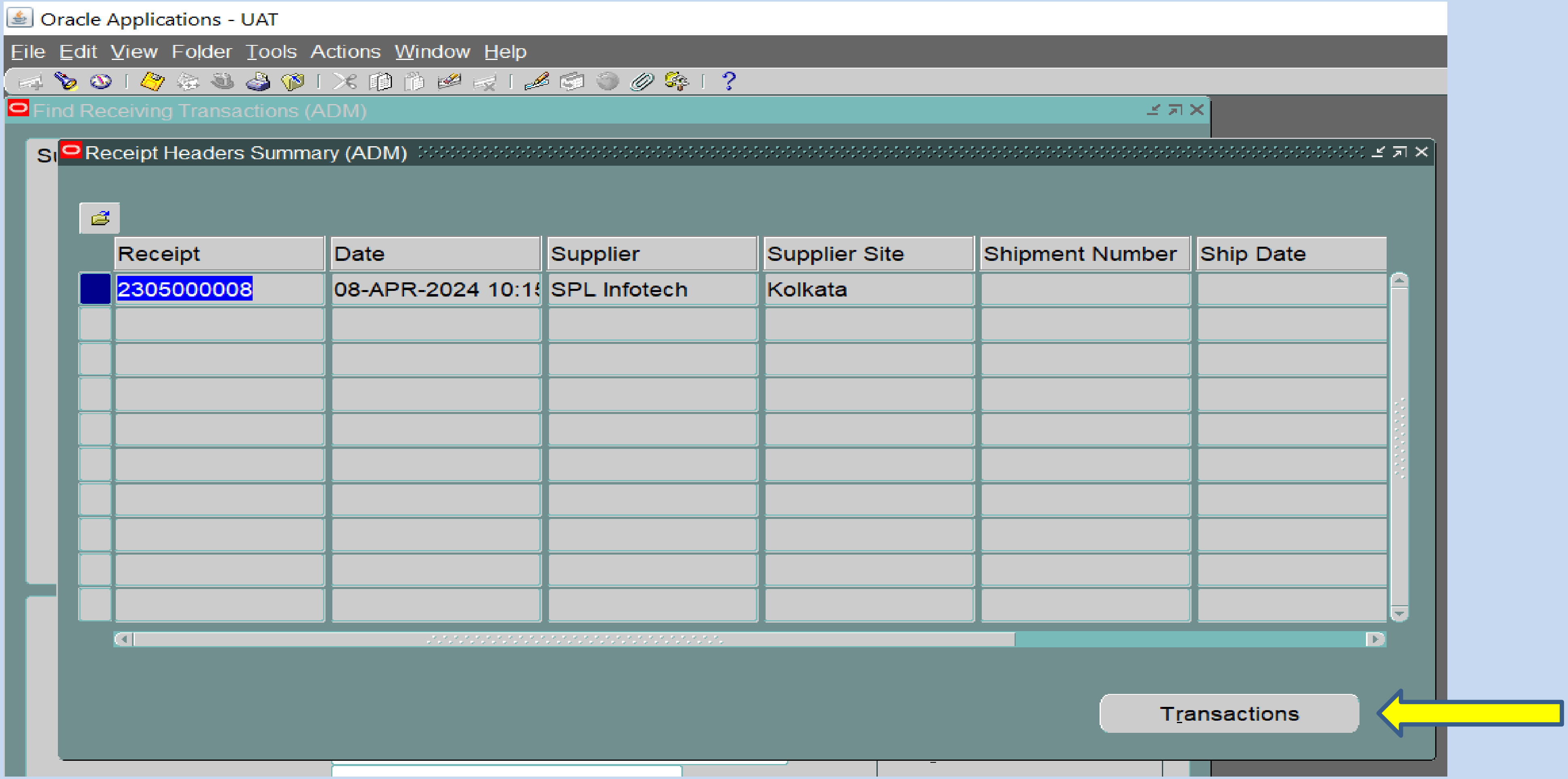
2.5 Transaction Summary

Screen: Receiving Transactions Summary Screen
Purpose: To view the receiving transactions pertaining to a particular receipt.
Navigation: IACS Corp Purchasing > Oracle Purchasing>Receiving> Receiving Transactions Summary

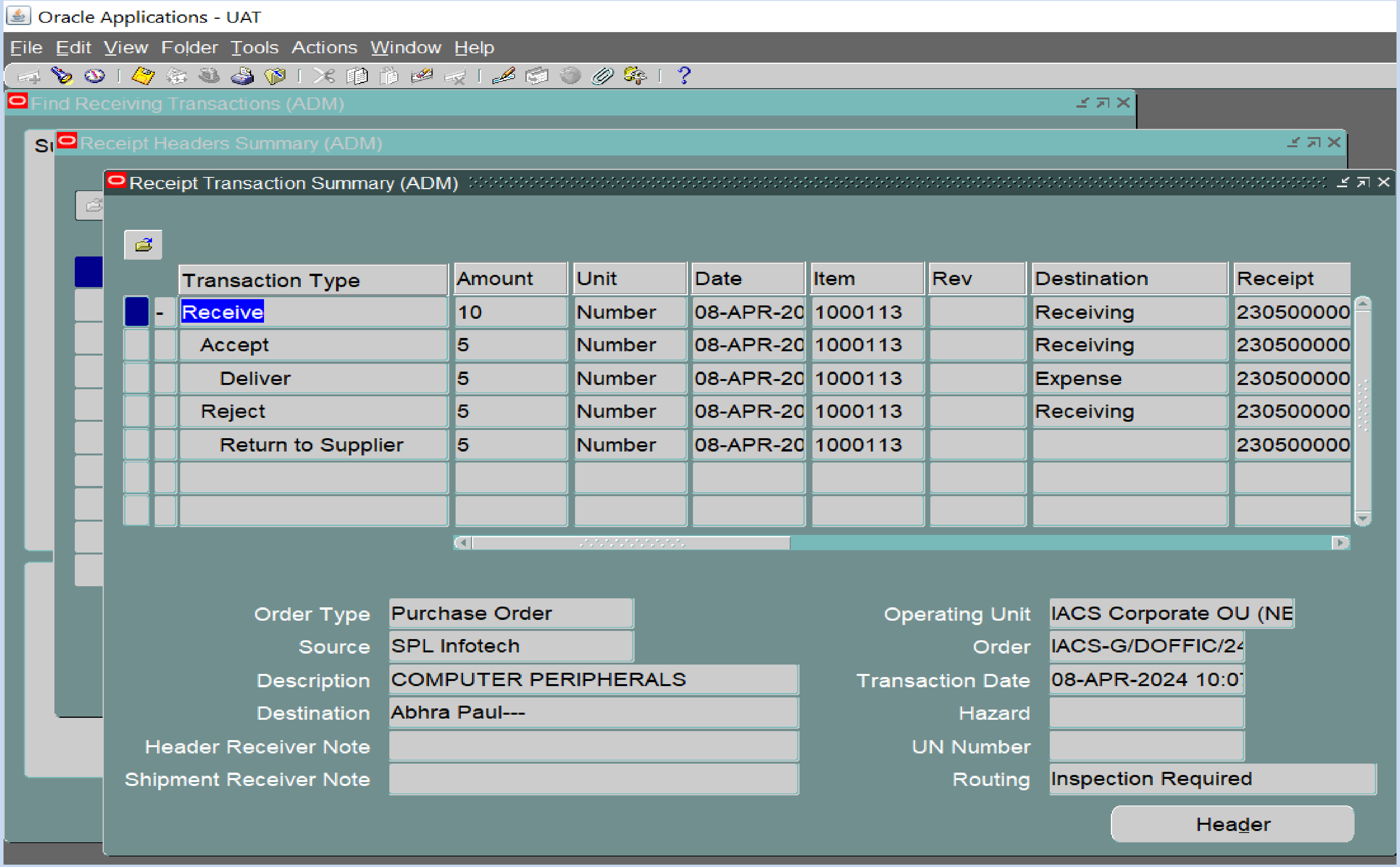


Step 1: Query the Receipt Number in the Receipt field. Click on “Transactions”. The Summary will be made visible on the screen.





Oracle Applications - UAT
File Edit View Folder Tools Actions Window Help
Find Receiving Transactions (ADM)
Receipt Headers Summary (ADM)
Receipt
Date
Supplier
Supplier Site
Shipment Number
Ship Date
2305000008
08-APR-2024 10:1
SPL Infotech
Kolkata
Transactions


Oracle Applications - UAT
File Edit View Folder Tools Actions Window Help
Find Receiving Transactions (ADM)
Receipt Headers Summary (ADM)
Receipt Transaction Summary (ADM)
Transaction Type
Amount
Unit
Date
Item
Rev
Destination
Receipt
Receive
10
Number
08-APR-20
1000113
Receiving
230500000
Accept
5
Number
08-APR-20
1000113
Receiving
230500000
Deliver
5
Number
08-APR-20
1000113
Expense
230500000
Reject
5
Number
08-APR-20
1000113
Receiving
230500000
Return to Supplier
5
Number
08-APR-20
1000113
230500000
Order Type
Purchase Order
Source
SPL Infotech
Description
COMPUTER PERIPHERALS
Destination
Abhra Paul---
Header Receiver Note
Shipment Receiver Note
Operating Unit
IACS Corporate OU (NE
Order
IACS-G/DOFFIC/24
Transaction Date
08-APR-2024 10:0
Hazard
UN Number
Routing
Inspection Required
Header